

FENSTANTON PARISH COUNCIL

Minutes of the meeting BURIAL BOARD

Fenstanton & Hilton Primary School, Fenstanton

Wednesday 31 October 2018 @ 19.30 pm

Present: Sally Lee (Chairman of Committee)
Cllr Mitchell
Cllr Pryke

In Attendance: Annette Eggett (Clerk)

Cllr Lee opened the meeting at 19.30.

1 Apologies for absence

1.1 Apologies had been received from Cllrs Kent and Buchanan.

2 Declarations of interest

None.

3 To approve the minutes of the meeting held on Tuesday 24 July 2019

Due to the contingencies of this meeting (attendance) the minutes were agreed by those present.

Proposed: Cllr Pryke; Seconded Sally Lee. All in favour.

4 Matters arising from the minutes – for information only

Covered by the agenda.

5 Work to trees

Following an inspection of the trees in the cemetery three quotes had been received for the work. The quote from Guy Winter was selected. This would be recommended to Full Council in December and it was hoped work would be done by the end of January 2019.

Proposed: Cllr Pryke; Seconded Cllr Mitchell. All in favour.

There was a brief discussion about the budget and it was noted that the cost of removing the footpath could be offset against the £10,000 contingency for acquiring new land as this provided extra plots.

6 Headstones and crosses

6.1 Next inspection of headstones

It was suggested the next inspection takes place in spring 2019, once the ground level has stabilised following a very dry summer

6.2 Fallen crosses

These would also be included in the next inspection as above.

7 Tombs

To note the quote from Easton & Cook for remedial work of £564 from 2016 still stands; this has been accepted; Clerk to get a date for work if not forthcoming in a month's time.

ACTION : Clerk

8 Items to note

8.1 Sunken Cross (earlier)

Remedial work to the *sunken cross* is now complete - noted.

8.2 Memorial Garden

A budget of £500 was approved for the refurbishment of the Memorial Garden and general tidying up in time for the 100th anniversary of the end of WW1 on Remembrance Sunday – noted.

8.3 Cemetery Hedge

The guide cost of £460 from Fergusons to cut the *cemetery hedge* was approved by Full Council – noted.

8.4 The meeting with Church Warden

This had been scheduled for 6 November but it was decided to defer this whilst more background work was undertaken.

8.5 Refund of plot purchase

A refund of £210 has been made to a resident who relinquished a previously purchased burial plot – noted.

9 Burial Board Terms of Reference

These were discussed and amended for future adoption and circulation.

10 Cemetery Regulations

The draft regulations were reviewed in detail. The new draft will be circulated to the Burial Board Committee once amendments are made by the Clerk.

11 To accept notices & matters for the next agenda

There were none but a meeting to be considered **late November**.

12 Parish Matters to Note

12.1 Plot 108

The Clerk reported on a telephone call regarding this plot; this is in joint 'ownership' but only single ownership was now required. The records will be amended accordingly

THERE BEING NO OTHER BUSINESS THE MEETING WAS CLOSED AT 21.21