

# FENSTANTON PARISH COUNCIL

## Minutes of General Purposes Committee

held at Fenstanton & Hilton Primary School, Fenstanton  
Thursday 12 March 2019 @ 19.30 pm

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### Present

Cllr Pryke Chairman  
Cllr Caswell  
Cllr Kent  
Cllr Saunderson (part)

### No members of the public present

#### 1 Apologies for absence

Cllrs Ferrier and Pask.

#### 2 Declarations of interest

None.

#### 3 To approve the minutes of the meeting held on 28 November 2018 already circulated

These were approved.

Proposed: Cllr Kent      Seconded: Cllr Pryke      Vote : All in favour

#### 4 Matters arising from the minutes – for information only

- **Kerb erosion** – start date awaited but Clerk to chase.
- **Pond refurbishment** – as above (invasive weed removal required) – noted and dates to be chased. Clerk to chase.
- **Request for concave mirror (Highways criteria)** - noted

**ACTION : Clerk**

#### 5 Chequer Street play area

##### 5.1 Tunnels and finishing of area

Cllr Pryke will source sleepers (possibly from Mick George) and local firm to finish the work here.

**ACTION : Cllr Pryke**

##### 5.2 Fence/gate

It was agreed it would be a good idea to install fencing or a gate between the play area and the car park (and thus the road).

Cllr Pryke will source local firm as above and get quotes so this can go ahead.

**ACTION : Cllr Pryke**

Both points 5.1 and 5.2 were therefore agreed.

Proposed : Cllr Kent;      Seconded : Cllr Caswell      Vote : All in favour

##### 5.2 Picnic tables

It was decided to ensure all picnic tables already purchased and stored should be now put in place. Cllr Pryke to combine with the work on the completion of the Chequer Street play area.

- 2 x Pitfield
- 1 x Headlands + 1 x child's bench
- 1 x Chequer Street – increase under CIL expenditure?
- 1 x Outdoor Gym

Proposed; Cllr Caswell      Seconded : Cllr Kent      **ACTION : Cllr Pryke**  
Vote : All in favour

- 6 Quote from HDC for emptying new PC bins**  
HDC Operations Department have confirmed the cost of emptying the new PC bins is £252.64 per bin per year. This would result in a total cost of approximately £1,500 pa. Clerk to contact Mick George about whether they offer a bin emptying service. **ACTION : Clerk**
- 7 Request to cut trees between Little Moor and Dove Close and Little Moor and Four Acres**  
It was established that these trees were not presenting any Health and Safety Risk and were therefore outwith the budget for the rest of the financial year. (see item 9). The Clerk to establish responsibility. **ACTION : Clerk**
- 8 Outdoor adult gym – matting for track / annual inspections**  
It was noted that the budget for this approved by Full Council was £2,500. Cllr Pryke recommended the version based on the sample that Cllr Pask had obtained. The supplier is to be asked to quote for installation and issue a Health and Safety certificate. Cllr Kent queried the annual inspection of all play areas. Cllr Pryke confirmed he is obtaining information and quotes for this. **ACTION : Cllr Pryke**
- 9 Budget notes (c/f)**  
A reminder that the policy (agreed upon at the Finance and Constitution Committee meeting held on 8 November 2018) for the remainder of the financial year shall be that no work is to be undertaken in the Parish unless it was a health and safety issue and hedges and grass cuts were by exception. Noted.
- 10 To discuss second draft of Terms of Reference for this committee for future adoption**  
Changes were discussed. Subject to the pathways working group being clarified all changes were agreed. An updated version to be circulated in due course.  
**Proposed : Cllr Caswell Seconded : Cllr Kent Vote : All in favour**
- 11 Grass cutting, hedge and verge maintenance, church and cemetery etc**
- 11.1 Quotes**  
Three quotes were considered. It was decided to accept the quote from the PC's current very diligent grounds and maintenance man Martin Heywood (MH).  
**Proposed : Cllr Kent Seconded : Cllr Pryke Vote : All in favour**
- 11.2 Purchase of equipment**  
MH would require a smaller mower for the cemetery and churchyard and it would be suggested that he look into a second hand one.  
**Proposed : Cllr Kent Seconded : Cllr Caswell Vote : All in favour**
- 11.3 Income**  
MH to be asked if he can store this safely somewhere and consider income that might be possibly raised for the PC by hiring this out. MH also to be asked about the need for a mulching mower.  
**Proposed : Cllr Kent Seconded : Cllr Caswell Vote : All in favour**
- 11.4 Contract**  
It was decided that the initial contract to be for one year with the option to extend annually to the satisfaction of both sides.  
**Proposed : Cllr Kent Seconded : Cllr Caswell Vote : All in favour**
- 12 To accept notices and matters for the next agenda**  
Security camera (TBC)
- 13 Parish Matters to note**
- 13.1 Fen Road / Cycleway**  
Cllr Kent confirmed that the Fen Road Residents Association had been made aware that small holes would be drilled in the road on Wednesday 13 March to ascertain the best surface treatment. There is a meeting planned for 20 March at 11.30 at Shire Hall to discuss the feasibility study. Cllrs Kent and Henderson and the Clerk to attend.
- 13.2 Road Signs – Dairy Crest junction with village**  
Cllr Caswell noted that these signs were in need of attention – one is flattened and one is bent at a angle.

**13.3 MUGA (Multi Use Games Area)**

Cllr Caswell confirmed that discussions were ongoing and the school was very positive (the Education Department were happy with the plans). One contractor quote was in at £50K. The project would not be complete by the Village Sports Days.

**13.4 Slip road to A14 – no entry sign**

Cllr Kent had noted that this sign had been turned around so the no entry side was the wrong way round. To be reported to Highways

**ACTION : Clerk**

**13.5 ASB – underpass – security camera**

Cllr Kent added his concerns about this area in that there was a lot of suspicious activity here and does appear to be drug dealing. This would be mentioned at Full Council on Thursday 14 March when the new Police Sergeant would be attending. It was felt that a security camera here might also help with vandalism around the pond and Clock Tower areas. Cllr Caswell stated that although CIL money could be used for the installation and fitting there would be ongoing monitoring and security costs. He suggested a dummy camera as a deterrent as a start. Cllr Kent agreed this would be a good start and suggested it be added to a future agenda. The Clerk to cost signs, (this area is now under surveillance) and a dummy camera. CCC permission may be required to attach to lamp post. **ACTION : Clerk**

**THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 20.43**