

FENSTANTON PARISH COUNCIL

MINUTES of the meeting of the GENERAL PURPOSES COMMITTEE

held at Fenstanton & Hilton Primary School, Fenstanton
Wednesday 28 November 2018 @ 19.30 pm

Present: Cllr Pryke – Committee Chairman
Cllr Caswell
Cllr Kent
Cllr Pask

In Attendance: Cllr Mitchell
Annette Eggett (clerk)

1 Apologies for absence

Cllr Kent confirmed to the meeting that Cllr Buchanan had tendered his resignation due to personal reasons.

2 Declarations of interest

None.

3 To approve the minutes of the meeting held on Thursday 19 July 2018 already circulated

These were approved.

Proposed: Cllr Kent; Seconded Cllr Caswell; One abstention (absence from meeting)

4 Matters arising from the minutes – for information only

4.4 Chequer Street Green – erosion of edges – and Honey Hill

Three quotes now in – Full Council however have requested references.

A letter of complaint had been published in Spectrum. This could have been addressed given the chance by pointing out that the kerbing would be in keeping with what is already there and that the work would also rectify problems with drains.

Chequer Street play area – Mick George Community Fund application.

Work to this would begin shortly and Cllr Pryke would door drop info flyers to nearby residents.

ACTION : Cllr Pryke

7.1 Pond repair and restoration – this will be a CIL project; initial application has been logged at the Mick George Community Fund.

The application has now been submitted by the Clerk (third quote still awaited).

Cllr Pryke confirmed there is a spare bench ready for this area. Includes bollards restoration.
Cllr Caswell to lead.

7.3 Cycleway proposals - £5K has been approved at Full Council to seed fund this project in liaison with Cambridgeshire County Council (CCC).

Cllr Kent confirmed that the funding decision on this would be made 6 December; he had asked Mr King of The Fen Association to liaise with their concerns within a few weeks so that the Parish Council could review and respond. Residents there felt that work was going ahead without any consultation.

7.4 Outside adult gym kit – Mick George Community Fund application.

Cllr Pask confirmed that the installation team would arrive 29 November. The gym would be situated on the half way line. Cllr Caswell pointed out that the gate in the fence was an emergency exit and that the multifunctional area may well be added here. Cllr Pask confirmed there was plenty of space and access would be factored in. He had leafleted nearby residents. He has started to look into a 'celebrity' opening; Cllr Caswell suggested tying this in with the sports day.

7.8 Tables/Benches – received and being placed in Parish

Further costs would be incurred by installation (by Martin). Cllr Kent suggested this should be covered by CIL funds.

15.4 *Edge of Hilton Road – vegetation*

A visit by CCC and District has been agreed but no date arranged as yet.

CCC have confirmed costs had been agreed but, again, no date set for the work.

5 Headlands Play Area

To note the fence is in need of repair and a new sign is needed for this play area. In addition a sign highlighting the dangers of glass bottles in this area has been requested. To decide on action.

Cllr Pryke suggested a welder was required and he would ask at Mos Motors.

The Clerk to get costs for signage.

ACTION: Cllr Pryke/the Clerk

Cllr Pryke would ask Kompan about annual safety inspections of all play areas.

ACTION: Cllr Pryke

6 To consider resident request for concave blind spot mirror on Church Street bend

It was unclear where the intended fixing point for this mirror would be but the Clerk would ask Highways if it were to be on a lamppost. This is not Parish Council responsibility however.

ACTION : Clerk

7 To consider quotes for remedial work to large tree at top of The Fen (three requested; two received) –

This was not PC responsibility and Cllr Kent confirmed he would point this out to the Fen Association. The Clerk to ask CCC for their opinion.

ACTION : Cllr Kent/the Clerk

8 Budget notes

It was noted that the budget for General Purposes has been exceeded due to the extra work being undertaken. Cllr Caswell pointed out that Martin had picked up the work that Garth used to do which had increased his invoices. It was suggested that Martin might be able to undertake more of the village grass and hedge cutting work in which case he may like to consider getting in extra help.

Cllr Mitchell confirmed that there was an overspend of £13K on general purposes items. The proposed budget for next year would be tight but workable and CIL money would be used to help with village maintenance.

9 To note and discuss Terms of Reference for this committee for future adoption

Changes were made to the terms of reference (see attachment).

Proposed: Cllr Pryke; Seconded Cllr Kent;

10 GRASS CUTTING – CCC schedule

The grass cutting schedule map was somewhat confusing and appeared to be incomplete. The Clerk would check files and archives to see if clarification of area and colour codes could be obtained.

ACTION: the Clerk

11 To accept notices and matters for the next agenda

None

12 Parish Matters to note

Pitfield Play Area

12.1 Cllr Caswell reminded the committee that a small slide (CIL money) needed to be ordered and installed for the smaller children who used this play area.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 21:20