



FENSTANTON PARISH COUNCIL
Meeting Minutes General Purposes
Zoom Video Conference on Thursday, 26th November 2020
at 19.30

Present: Cllr G Pryke, Cllr P Kent, Cllr N Ferrier, Cllr R McGee, Cllr S Polhill, Cllr K Mitchell

In attendance: The Clerk – J Perez

Minutes

1. **To receive any apologies of absence**
No apologies – all Cllrs present
2. **To receive any declarations of interest**
No declarations of interest

Comments and observations from members of the public (NB comments should be relevant to items on this agenda only)

3. **To approve minutes of the General Purposes meeting held Tuesday 8th September 2020**
Cllr G Pryke proposed that the minutes of the General Purposes meeting held on Tuesday 8th September were a true record of the meeting, **Cllr S. Polhill 2nd, All Cllrs were in favour.**
4. **General purposes committee terms of reference**
Cllr P Kent proposed that, terms of reference for the General Purposes committee were approved, **Cllr R McGee 2nd, All Cllrs were in favour.**

The Clerk will look at the Annual Maintenance for the outdoor recreation area and report back to the committee.

5. **Muga – Multi Use Games Area**
Cllr K Mitchell reported that the quantity surveyor has confirmed that this is going ahead, and a Contractor is in place. The work should commence March/April 2021. The outdoor matting will be put down after the work is complete in case of damage.

6. Clock tower/pond

Cllr S. Polhill reported that work to replace the bollards around the Clock Tower is due to commence on 30th November 2020. He has dropped notices to residents/businesses/cars parked around this area to inform them. The work will then continue to the Pond and the Pond fencing. The work does not affect the Christmas Tree currently in place, and two bollards will be removable for access to erect and take down the Christmas Tree.

Cllr S. Polhill has received 3 quotations for maintenance work required on the Clock Tower, the 3 quotes were discussed at the meeting. **Cllr P Kent proposed** that the work be given to Quote 1 - JND Construction with a 10% contingency for any additional costs, **Cllr G. Pryke 2nd, All Cllrs were in favour.**

Cllr S. Polhill will inform all parties of the decision and finalise details.

7. Hampton playing fields

Cllr N Ferrier advised that he has nothing to report currently and the item will be deferred to the next General Purposes meeting.

8. Fen bridleway maintenance

Cllr P Kent advised that the bridleway is now open. The bell mouth to Fen Lane is not quite complete. Fenstanton Parish Council will be responsible for the maintenance of the hedges. The Parish Council is due to receive £10,000, from CCC, this will be set aside for maintenance of the hedges.

All other maintenance is the responsibility of Cambridge County Council including the verges and road. Feedback on the project has been very positive and the bridleway is being used by many.

9. Village maintenance (Martin contracts)

Cllr R McGee would like to review Martins contract to ensure that the Parish Council is being charged the correct amount agreed in the contract for work carried out. This includes Grass cutting, Hedge Maintenance and Ad Hoc items. The Clerk and Cllr McGee will look at this together and report at the next General Purposes meeting.

10. Litter bins, benches, picnic tables

Cllr R McGee confirmed that there are two new bins on order, due to be delivered in the New Year. These will be placed by the Fen. HDC are now emptying 4 bins, however the bin outside Ash's shop is still an issue as it is not being emptied and rubbish collects around it. The Parish Council will discuss with the shop owner and decide on way forward. The bin may have to be removed.

11. Traffic surveys

Approximately 70 responses have been received from the Traffic Survey. Lots of ideas being suggested. The Parish Council would like to set up a Traffic Committee to look at this further, Cllrs R McGee, K Mitchell, G Pryke and P Kent will form this committee.

Reducing the speed limit in the Village – the consultation period of 21 days was due to start on the 25th November 2020. The next step will be to conduct a feasibility study and costings. When all information is available it will be reported at the Parish Council meeting.

12. Parish footpaths

Cllr R McGee has been investigating who should be responsible for the Parish Paths. He discovered that in 1993 a footpath partnership was formed with CCC and the Parish was entitled to claim £20 per mile of footpath that it looked after, however, each subsequent year a claim should have been made and it seems as if this has been missed. The path on the bus way at Moore Lake has been cleared by the RSPB.

Cllr R McGee will carry out further investigations regarding the footpaths and liaise with Nick Toms and speak to County Councillor I Bates. The Parish Council feel that the County Council should be responsible for more of the footpath maintenance.

13. Bus shelter refurbishments

Cllr R McGee reported that an order has been placed with Bez Shelter Maintenance to refurbish the bus shelters. It was agreed that the colour of the shelters would be dark jade.

14. Tree maintenance - which trees are the pc's responsibility?

Cllr N Ferrier commented that there seems to be several Trees in the village that do not appear to belong or be maintained by anyone. Some of these Trees need some maintenance and he suggested that the Parish Council look at these. Cllr K Mitchell believes that the Trees in the conservation areas will be covered by Tree Protection Orders. It was agreed that Cllr N Ferrier and Cllr R McGee will do a survey of the Trees and bring back all information to a Parish Council meeting to be discussed further.

15. Outcome of Clock Tower annual inspection and service.

Cllr S Polhill reported that the Clock Tower has received its annual service, the time piece is reported to be in good condition. The inspector believes the reason the chime is out of sequence is due to an issue with the wire from the roof to the bell. He was not able to access this without scaffolding or a cherry picker. It was decided that this could be looked at in the New Year when scaffolding will be in place for the Clock Tower maintenance.

16. Councillors items – information only. No discussion and no decisions can be made

Cllr P Kent plans to carry out a Drain survey with Cambridge County Council Highways as many are blocked. He noted that the drains at the School were being dealt with and he will speak with the Headmistress to see how work went. This will be added to the next meeting agenda.

Meeting closed 20.33