



FENSTANTON PARISH COUNCIL

Minutes of Meeting

of FENSTANTON PARISH COUNCIL, General Purposes Committee held by
Zoom Video Conference on Tuesday 08th September 2020 at 19.30

Kevin Mitchell
Acting Clerk & RFO
6 High Street, Fenstanton, Cambs PE28 9LQ Telephone (01480) 465300 / Email: clerk@fenstantonparishcouncil.org.uk /
web: www.fenstantonpc.org
09 September 2020

6 High Street, Fenstanton, Cambs PE28 9LQ Telephone (01480) 465300 / Email: clerk@fenstantonparishcouncil.org.uk /

web: www.fenstantonpc.org

09 September 2020

In attendance: Cllr Pryke (Chair), Cllr Kent, Cllr Ferrier, Cllr McGee, Cllr Mitchell , Cllr Polhill

MINUTES

GP.1 Apologies for absence – Cllr Turner

GP.2 Public consultation - None

GP.3 Declarations of interest - None

GP.4 To approve the minutes of the last General Purposes Committee meeting – 06.02.20

Correction: under item 4, should read full cost

Proposed: Cllr Kent, Seconded: Cllr Ferrier. Approved

GP.5 To receive updates on the following: -

- a) MUGA Cllr Mitchell (as guest)
The A14 Community Fund has been in contact apologising for the delay, and confirmed all work agreed will be undertaken, Awaiting proposed timetable and schedule of works. Cllr Mitchell to chase A14 Community Fund and liaise with new Headmistress and CCC.
- b) The Fen cycleway/bridleway Cllr Kent
Public notice of development of Bridleway currently being advertised. Subject to no objections, Vegetation cut back will start 27.09.20. Level and raking path will take 20 working days, then needs to be left to settle over the Winter, with the second (final) top surface scheduled for next May. In the meantime, signage and bollards at entrance to be installed in October.



However, Cllr Kent is to contact CCC to ascertain if the work can be finished this year, as the timetable seems to be determined by the contractor, not the CCC.

- c) Pond & Clock Tower Cllr Mitchell (as guest)
 Bollards and fencing scheduled for first two weeks of October. Spraying of pond to be scheduled over next two weeks. Work on Pond cannot start until November at the earliest to fit in with environmental requirements.
- d) Litter bins & litter picking Cllr McGee
 Volunteers have picking equipment and are working diligently already. Litter Picking event being organised for 20.09.20 to align with Keep Britain Tidy campaign.
 All but four of the new bins have now been deployed around the village. A map highlighting locations will be distributed by Cllr McGee. The remainder will be deployed, in part, when work on the Fen has been carried out. Tom spending most of his time emptying these. A new fortnightly Biffa collection, from a locked, wheeled bin to be placed in Chequer Street Carpark is being arranged.
- e) Picnic tables/benches Cllr Pryke
 All planned sets now installed.
 A proposal to deploy additional tables and benches at the St Ives end of the Fen was discussed and agreed in principle.
- f) Matting to outdoor gym Cllr Pryke
 Subject to further discussion on the MUGA, and the contractors access needs, two quotes have been received: £2,900 + VAT from the matting supplier; £700 from Martin. Work could begin in October. Some concern was raised about the durability and accessibility for disabled users of a path laid by a non-certified contractor, albeit the understanding is the material needs simply rolling out.
- g) Bus shelters Cllr Pryke
 The contractor who cleaned the shelters in March has not supplied a promised report on the condition of each. Cllr Pryke has chased, with the contractor now committed to a new survey F.O.C. A proposal for Cllr McGee to take responsibility for evaluating whether the best solution will be repair or replacement, and to report back to a subsequent General Purposes Committee meeting was made.
 Proposed: Cllr Ferrier, seconded: Cllr Pryke. Approved

GP.6 Bus shelter at Clock Tower
 Taken with item GP.13 below

Cllr McGee

GP.7 Parish storage

Cllr McGee



The Parish Council is running out of storage capacity around the Village. To address this a proposal was put forward to investigate alternatives/additional storage facilities. Cllr McGee to investigate option to rent a garage from Chorus and report back. Proposed: Cllr McGee, Seconded: Cllr Pryke. Approved

GP.8 Underpass

Cllr McGee

Martin has been approached to cut back the brambles, Cllr McGee to assume responsibility for managing contractors to maintain the vegetation and general repair and cleanliness of the underpass, with a view to including these in the scope of works for Martin and Tom.

GP.9 Hampton Car Park entrance

Cllr Turner

A proposal was put forward to investigate alternatives to the current concrete blocks placed across and around the entrance. One suggestion was to build a rockery. Cllr Pryke to look at alternatives and report back. Proposed: Cllr Kent, Seconded: Cllr Pryke. Approved.

GP.10 Grass & hedge cutting (FPC, HDC or CCC)

Cllr Kent

There remains confusion on who is responsible for which areas around the Parish, not least as CCC is in the process of passing over some of its responsibility to HDC. In addition, there are conflicting maps being used. Cllr Kent is to speak to the various parties with a view to drawing up a definitive agreement.

GP.11 Chequer Street hedge cutting

Cllr McGee

A proposal was put forward to cut both the hedge by Chequer Street and the hedge between the play area and football field as a matter of urgency.

Proposed Cllr McGee, Seconded Cllr Kent. Approved. Cllr McGee to commission Martin to undertake this.

In addition, other remedial work needed in the Chequer Street car park area was discussed, including street lights not working. Cllr Pryke to organise this.

GP.12 Clock Tower lighting

Cllr Polhill (as guest)

A proposal was put forward to look at the possibility of upgrading the lighting in and around the Clock Tower, to include up-lighting on all four sides of the Clock Tower itself.

Further discussions took place around the need for a significant upgrade of the Clock Tower and surrounds. Cllrs Polhill and Mitchell to put together a detailed proposal, including costings and conservation considerations for Council. Proposed: Cllr Kent, Seconded Cllr Pryke. Approved.



4

Cllr Polhill will take over responsibility for the regular winding and general maintenance/servicing of the clock from former Cllr Caswell.

GP.13 Chequer Street roadside from number 10 to Hall Green Lane Cllr McGee
Cllr McGee has been in contact with HDC over item GP.6 – Bus Shelter at the Clock Tower and this. Whilst initial feedback on the bus shelter has been positive, subject to preparing a detailed plan and submitting a planning application, there has been no feedback on the suggested upgrade of the verges along Chequer Street. Cllr McGee to follow up with HDC.

Further discussion took place around the issue with on-verge parking, not least the reluctance for residents to park in the garage area behind because of safety and security issues. Cllr McGee will, in the first instance, approach owners/residents along this stretch of road, to discuss this in detail and to consider the upgrade of the garage area to include improved security measures, such as barrier entry, floodlighting, etc.

GP.14 Suggestions for further projects

- I. Revamp of Underpass and surrounding area
Whilst ownership of the underpass will move to CCC (From Highways England) shortly, this whole area is seen as an eyesore, and a location which attracts antisocial and potentially criminal behaviour. It was proposed to look at possibilities of upgrading and enhancing the area, to tie in with the pond and clock tower upgrades.
- II. Hamptons Playing Field
With the imminent increase in capacity of football pitches on the old cricket pitch, Fenstanton Football Club will no longer need to use the area for fixtures. It was proposed to look into the possibility of creating a family-friendly park area; enhancing the leisure facilities; undertaking a planting programme of new trees. Cllrs Ferrier and Polhill will lead on this.

GP.15 To accept notices and matters for the next agenda - none

GP.16 Other business

A proposal was put forward to appoint Cllr Polhill and second Cllr. Mitchell to the General Purposes Committee, not least as both are/will be involved in a number of related projects. Proposed Cllr Kent, Seconded Cllr Pryke. Approved.

The meeting closed at 20.45