



**FENSTANTON PARISH COUNCIL**  
**Minutes Parish Council Ordinary Meeting**  
**Zoom Video Conference on Thursday, 14<sup>th</sup> January 2021**  
**at 19.00**

**Present:** Cllr S Collinson, Cllr N Ferrier (Vice Chair), Cllr P Kent (Chair), Cllr R McGee, Cllr J Middleton, Cllr K Mitchell, Cllr S Polhill, Cllr, G Pryke, Cllr A Puntambekar (joined at 20.14), Cllr J Schonfeldt and Cllr C White

**In attendance:** J Perez (Clerk), District Councillor David Mead, County Councillor I Bates (joined at 19.39), Cllr A Dickinson and 3 Parishioners

1. **To receive any apologies of absence and to receive any declarations of interest**

Apologies received Cllr P Hayes. No declarations of interest.

**Comments and observations from members of the public** (NB comments should be relevant to items on this agenda only) No Comments

2. **To approve the minutes of the Parish Council Meeting held on Thursday 10<sup>th</sup> December 2020**

**Cllr G Pryke proposed** that the minutes of the Parish Council meeting held on 10<sup>th</sup> December 2020 were a true record of the meeting, **Cllr C White 2<sup>nd</sup>, Cllr J Middleton abstained, All other Cllrs were in favour.**

3. **To receive reports from the County and District Council**

District Councillor D. Mead had nothing to report. On joining the meeting County Councillor Ian Bates, commented on recent flooding and advised that Covid 19 is causing issues within care homes.

**NO ITEM 4**

5. **To consider matter arising or carried forward from the last or a previous meeting**

5.1 **To welcome Cllr J Middleton to the Parish Council. Update regarding co-opting of Mr S King and re-advertise vacancy**

Everyone welcomed Cllr Joseph Middleton to the Parish Council. Mr S King did not take up position due to personal reasons. The Vacancy will be re-advertised.



## **5.2 To discuss and decide upon Cllrs to represent Fenstanton North X2 and Fenstanton South X11**

Councillors J Schonfeldt and R McGee agreed that they would represent Fenstanton North.

## **5.3 Signage on the new A14/A1307 to show Fenstanton – any update**

Cllr J Schonfeldt and Cllr Puntambekar have had a look at the signage, they have provided photographs and a report of the current situation. Fenstanton is not displayed until the last roundabout before joining the A1307. This is causing problems for drivers trying to find the Village and it would be useful to have signage earlier. The Clerk will take this forward and speak with C Cllr I Bates and Highways England.

## **5.4 Power Wash underpass - update**

Since the last Parish Council meeting the Clerk has managed to speak with Highways England who have indicated that they would be willing to assist with this project. The Clerk will continue to work with Highways England and update the Parish Council as soon as possible.

## **5.5 The Fen Bridle Way – Flooding – information/update regarding maintenance**

During the recent floods to the Village the newly constructed Bridleway was affected. Whilst most of the Bridleway held up well and remained intact, there was a small section of approximately 15-20 metres that has suffered surface damage and will need to be repaired. CCC are investigating possible options for the repair and once they have more information, they will update the Parish Council. There is still money left in the budget.

## **5.6 Discuss Flooding in the Village over the Festive period**

There were several areas within the Parish that were affected by the recent floods. District Council, County Council and the Environment Agency are looking into the Flooding issues across the County and there was a meeting held on the 6<sup>th</sup> January to discuss the issue. The Parish Council gathered flood information from its parishioners, which was circulated to all parish councillors. One



Parishioner highlighted a potential problem with the new A14 balancing ponds, which did not appear to be slow releasing excess water from the A14 and adding unacceptable load to the water course. Many of the Cllrs felt that the flooding was different and more severe this year than in past years. The flooding effected different areas than usual. Cllr P Kent will continue to monitor and take lead on this issue. Cllr K Mitchell provided a link to a document that had information about how Parishes can help when flooding occurs. It was decided that the Parish Council would purchase a supply of sandbags for emergency use. **Cllr C White proposed** that approximately 50-60 sandbags are purchased, **Cllr P Kent 2<sup>nd</sup>, All Cllrs were in favour.** The Clerk will liaise with Cllr McGee to organise.

#### **19.39 County Councillor Ian Bates joined the meeting**

#### **5.7 Discuss and decide on Parish Council support for the Village Christmas tree, with a financial contribution.**

Cllr N Ferrier explained that the Village Christmas Tree in previous years has been provided by several core individuals. He suggested the Parish Council may like to consider providing some financial support going forward. The Christmas Tree is a great asset for the Village and enjoyed by many. **Cllr N Ferrier proposed** that a financial contribution of £1,200.00 be made each year, **Cllr P Kent 2<sup>nd</sup>, All Cllrs were in favour.**

#### **5.8 Update on repair works being carried out on Clock Tower and Bell.**

Work on the Clock Tower begins on the 18<sup>th</sup> Jan, and residents have been made aware. Cllr S Polhill discovered that in all old photographs of the Turret on the Clock Tower that the arches were painted black, but they are currently painted white. **Cllr S Polhill proposed** that the arches be returned to their original colour and painted black, **Cllr P Kent 2<sup>nd</sup>, All Cllrs were in favour.**

#### **5.9 Review of parking situation at Clock Tower/Hilton Road**

There was a lot of discussion around the issue of parking and lots of ideas were put forward. Ideas such as white lines, sticky windscreen tickets, self ticketing service and barriers were dismissed. **Cllr P Kent proposed** that signage is

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developed for the area, studs are used to show parking areas, Mo's motors and roofing company contacted to ask to park elsewhere and a planter or bollard installed by the Clock Tower door to always allow access, **Cllr N Ferrier 2<sup>nd</sup>, 1 Cllr abstained, all other Cllrs were in favour.**

#### **20.14 Cllr A Puntebekar joined the meeting**

#### **5.10 Quote to install new Parish Council Noticeboard and Historical Information signs around Clock Tower/Pond**

Cllr S Polhill provided quotations he has got for the installation of a new noticeboard approx. £1,796.00 and two new lectern style information boards at the Clock Tower approx £1,965.00 each. One information board would be for the historical details of the Clock Tower and second for the Pond. These quotations do not include the fitting. Cllrs discuss who would write and provide the Historic information to be included, Cllrs suggested reaching out to John Deeks and others.

Cllrs discussed the need for a notice board on the Clock Tower given the number of notice boards in the village and some within proximity. **Cllr N Ferrier proposed** that the Clock Tower notice board be removed and not replaced, **Cllr R McGee 2<sup>nd</sup>, 3 Cllrs were in favour, 3 Cllrs were against, 3 Cllrs abstained. Motion carried - total 5 Cllrs in favour.**

**Cllr N. Ferrier proposed** that 2 X Historical information boards were purchased, **Cllr J Schonfeldt 2<sup>nd</sup>, All Cllrs were in favour**

#### **6. Review of Parish Issues Log – outstanding items**

No outstanding items

#### **7. Clerk's Report**

7.1 Luton Airport flight paths – update following Clerk attendance of Webinar 5<sup>th</sup> January

<https://www.nats.aero/vr/ad6/>

The Clerk attended a local government information webinar. Information gathered from the webinar was reported to the PC. There are lots of consultations going on. C



Cllr I Bates advised that the combined authority would be responding. Parish Cllrs discussed the information and felt that the noise pollution would be minimal, therefore **Cllr P Kent proposed** that Fenstanton Parish Council do not have any issues with the current proposed plans but would like to be consulted if any future plans are in our area, **Cllr C White 2nc, All Cllrs were in favour.**

### **7.2 Fenstanton Parish Councillor email addresses – set up and transition period**

All Cllrs have now been given their details to access Parish Council email addresses and several Cllrs are now using these. Some Cllrs have experienced issues and are working to resolve these. Cllr A Puntambekar has offered to assist. Whilst teething issues are sorted, we will continue to use current email addresses. Once everyone is up and running, we will make the transition.

## **8. Committee Reports:-**

### **8.1 Finance & Constitution - Cllr Mitchell**

- Community Warden – update  
A new Community Warden has now been recruited, Maria Reynolds will cover the villages of Fen Drayton, Fenstanton and Lolworth. Quarterly monitoring will be carried out and reported to CCC.

### **8.2 General Purposes – Cllr Pryke**

- **Drains – report and update** - no further work has been carried out, Flooding is still happening
- **Bins – Litter bins - update** - there have been a few problems with the emptying of litter bins over the last few weeks. Cllr R McGee spoke to our contractor and agreed a schedule that was given to the Clerk. Unfortunately, there continued to be a problem with bins not being emptied and Cllr McGee had to empty them on several occasions. The Parish Council discussed the importance of the bins being emptied regularly. There are not any problems with the bins currently emptied by HDC. **Cllr R McGee proposed** that the Parish Council ask HDC to add these additional bins to their schedule to be emptied, **Cllr P Kent 2<sup>nd</sup>, 2 Cllrs abstained, All others were in favour.** The Clerk will advise the contractor of the decision and thank him for his work. Sanitising of play equipment will be discussed at the next GP meeting.
- **Parish Footpaths – update** – discuss at GP meeting.
- **Refurbishment of Bus Shelters – discuss and decide on additional cost of £110.00 for removal of redundant timetable post**





The post is no longer in use, **Cllr R McGee proposed** that the post be removed at a cost of £110.00, **Cllr P Kent 2<sup>nd</sup>, All Cllrs were in favour.**

- **Village Maintenance – (Martin’s Contract) – update** - discuss at GP meeting
- **MUGA - update** - discuss at GP meeting

### **8.3 Planning – Cllr Ferrier**

- **PARISH COUNCIL CONSULTATION –APPLICATION REF. 20/02360/HHFUL**  
Proposed rear extension to dwelling.  
Old Stables The Fen Fenstanton Huntingdon PE28 9JT – **Recommended for approval.**
- **PARISH COUNCIL CONSULTATION – TREE APPLICATION REF. 20/02282/TREE T3** - Turkey Oak - Fell due to risk to public and buildings”.  
Street Record Burgess Walk Fenstanton – **Recommended for approval**
- **PARISH COUNCIL CONSULTATION – APPLICATION REF. 20/02412/FUL**  
Amended scheme for unit H (as approved under reserved matters approval ref 0901202/REM) for the construction of an office and warehouse building with ancillary production and associated parking, landscaping and sustainable drainage.  
Plot 11 Willow Road Lakes Business Park Fenstanton – **Recommended for approval**
- **PARISH COUNCIL CONSULTATION – APPLICATION REF. 20/02275/HHFUL**  
Extend existing footprint into 1st floor as detailed in planning request ref: 1000237NMA from February 2010.  
Slipway Huntingdon Road Fenstanton Huntingdon PE28 9JG – **Recommended for approval.**
- **18/02603/FUL Erection of 4 affordable houses - Land South Of 10 Greenfields, St Ives** - brief update from Cllr N Ferrier

Cllr N Ferrier advised the Parish Council that this application had been refused by HDC due to flooding in this area. This will now go to appeal.

### **8.4 Burial Board**

- Meeting scheduled for 26<sup>th</sup> January.

## **9. Transport Working Group**

9.1) **Traffic Regulation Order for speed reduction on High Street- update**

No update

9.2) **LHI Application for Chequer Street parking bays- update**

No update

9.3) **A1307 Cambridge Road Slip Road Initiatives & Upgrade – update following submission for funding.**



Cllr K Mitchell submitted further supporting information required.

10. **Approve Payment Schedule**

See spreadsheet – additional payment of £360.00 for Tom Morris – to be added.

Cllr A Puntambekar queried the payment made to Xerox for the printer. Cllr K Mitchell explained that a 5-year contract had been taken out by a previous Clerk and Committee and that it still had time to run. The Clerk will make enquires to see if she can negotiate an early end date.

**Cllr G Pryke proposed** that all payments be approved for payment, **Cllr C White 2<sup>nd</sup>, All Cllrs were in favour.**

11. **Councillors items – information only. No discussion and no decisions can be made**

Cllr K Mitchell informed the PC that he had attended a seminar for a new software tool to trial that would measure our carbon footprint.

Cllr C White asked that we publish in Spectrum a request for those Parishioners with gravel driveways to please sweep the gravel from the paths and roadway. There is no Spectrum in February, so he requested it be put on our website.

Meeting closed 21.03