



## FENSTANTON PARISH COUNCIL

### Meeting Minutes General Purposes

held at the Church Centre, Fenstanton on Tuesday 6<sup>th</sup> July 2021 at  
19.30

**Present:** Cllr R McGee, Cllr K Mitchell and Cllr G Pryke (Chair)

**In attendance:** The Clerk – J Perez and 4 Parishioners (via Zoom)

#### Minutes

**1. To receive any apologies of absence and any declarations of interest**

Apologies received from Cllr N Ferrier due to last minute emergency, Cllr P Kent and Cllr S Polhill due to holiday commitments.

**Comments and observations from members of the public** (NB comments should be relevant to items on this agenda only)

Meeting closed 19.31 - A Parishioner spoke regarding Item 7 on the agenda, she advised Councillors that she has started a petition to help support the request for a reduction in speed on London Road, St Ives. She noted that a speed indication monitor has been put in place but was concerned that it may only be recording vehicles travelling in one direction. She advised that she has been in contact with Hemingford Grey Parish council and Cllr Doug Dew. She asked what else she could do to help support the case.

It was agreed by the committee to bring this item forward on the agenda to discuss first, so to include Parishioners, see further information item 7.

Re-opened 19.51          2 Parishioners left the meeting.

**2. To approve the minutes of the General Purposes Meeting held on Thursday 25<sup>th</sup> March 2021.**

**Cllr K Mitchell proposed** that the minutes of the General Purposes meeting held on 25<sup>th</sup> March 2021 were a true record of the meeting, **Cllr R McGee 2<sup>nd</sup>, All other Cllrs were in favour.**

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**3. Discuss and decide on any further action required for the proposal of a Crossing on the High Street, traffic data, traffic regulation order and/or speed limit - CCC258961046 20mph speed limit**

Cllr McGee has investigated the criteria to enable an application for a crossing to be considered, unfortunately, he has studied CCC guidelines, and we do not meet any of the criteria. There have been no accidents reported in the last 15 years, there are not enough pedestrians crossing, he was unable to find anything that would allow us to build a case for a crossing at this time.

Cllr R McGee updated the committee, he explained that there has been an issue with CCC regarding the TRO which has resulted in a delay, however CCC have now apologised for the delay and are working to get this sorted as soon as possible.

Traffic data recorded on the High Street in both directions over a 1 week period recorded: -

Number of vehicles 4814, average speed 19 mph, 85% of vehicles travel at 23mph or less, maximum speed 52 mph (one vehicle between 9 and 10 pm)

Speeding violation is 0.57%. The Parish Council will continue to monitor traffic once the 20mph speed limit signs are in place.

**4. Discuss and decide on any action the Parish Council can take to help restrict traffic and parking around the Primary School at start and end of school day.**

Cllr K Mitchell advised that there is currently an initiative running in Cambridgeshire called School Streets which is looking at ways in which to make it safer around Schools at drop off and pick up times. In order to investigate further and look at a possible plan and the implications this may cause, it was agreed that this should be discussed further at a Traffic Management working group meeting before being brought back to a full PC meeting.

**5. Discuss parking and traffic issues around the village- including parking on the High Street and speed of traffic around Headlands.**

As with the above item, this will be investigated further at a Traffic Management working group meeting before coming back to the next General Purposes meeting.

**6. CIL funding for improvements to A1307 Cambridge Road slip road – update**

Cllr K Mitchell advised we are waiting for confirmation from Highways England that they are in agreement. Cllr K Mitchell and Cllr P Kent have walked the road with the transfer manager at CCC. Cllr K Mitchell advised that a financial commitment from the PC will need to be agreed before submitting the revised application.

**7. Discuss and decide on any action required to support a request to reduce the speed on London Road St Ives**

Cllr R McGee advised the Parishioner that the speed monitoring device records vehicles moving in both directions. He shared the information gained so far, this captured 15,093 vehicles over a one-week period, the average speed was 28mph, the maximum speed travelled was 74mph by 1 vehicle. He explained that the 85% of cars travelled at 34mph or under. Cllr McGee explained that Fenstanton PC are only able to apply for a license to install the device

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within the Fenstanton North ward and to move the device would require Hemingford Grey to apply for a license to install with their ward. Cllr McGee explained that it may be possible to make an application, however a lot more data and evidence would need to be gathered. It may also mean looking at other ways to reduce speed. Cllrs advised the Parishioner that it would be beneficial to gather as much support, data and evidence as possible. Cllrs advised that they would continue to gather evidence and discuss further within the Transport working group before bringing back to a Parish Council meeting. Cllr P Kent (Chairman is liaising with the Chair of Hemingford Grey PC).

**8. Play parks: Broken equipment, annual safety check, litter/antisocial behaviour poster campaign.**

3 quotations have been obtained for the inspection for the 4 x playpark/gym areas. **Cllr K Mitchell proposed** that we go with David Bracey at a cost of £50.00 per area, as long as he meets the criteria and is qualified to carry out the inspection, **Cllr G Pryke 2<sup>nd</sup>, All Cllrs in favour.** The Clerk will check with our insurance company what we need in order to ensure we are compliant.

Cllr G Pryke advised that he has now received a quotation for equipment and installation to make repairs at the metal park on Headlands. It was agreed that as the annual inspection should be carried out on the 20<sup>th</sup> of July, that we wait to see if any further issues are raised before going ahead with the repairs.

Cllr R McGee advised that there is a Keep Britain Tidy poster campaign currently running and they offer a range of posters and social media campaigns. **Cllr R McGee proposed** that we approve the purchase of materials up to a spend of £500.00, **Cllr G Pryke 2<sup>nd</sup>, All Cllrs were in favour.**

**9. Benches/picnic tables, location suggestions**

Cllr R McGee advised that the bench for footpath 15 on the nature reserve has been purchased as well as a memorial bench to be installed at the Pond when complete. Cllrs suggested that we could also look to install a picnic bench at the top of Honey Hill if residents agree. The bench at the metal park will also need replacing. Other areas that could be considered are 3 areas in Fenstanton north ward, at Elizabeth Court, Greenfields and Maytrees. Cllr R McGee also suggested that the General-Purpose committee approach HDC to discuss the maintenance of the green areas in the north ward. If this was a possibility, we would ask that HDC make a payment to the PC or off set costs against another service e.g.- bin collections. The Clerk will approach HDC.

**10. Footpaths: working party update, proposal for accessibility to bridges on Hall Green lane and permissive path Hall Green Brook**

Cllr R McGee advised that he has been given a rough estimate of costs to improve the accessibility to the bridge. He has also made enquiries about improving the access over the private permissive bridge, the landowner has agreed to allow the work, but the PC would be responsible for the maintenance and upkeep. Cllr R McGee will organise proper quotations before bringing back to the next meeting.

**11. Chequer street LHI bid.**

Cllr R McGee has contacted CCC for an update but so far has not had a response. He explained that some of the trees may have to come down, but the PC will re-plant trees elsewhere and a couple of the trees are in a poor state. All residents have been spoken to about the project.

**12. Discuss and decide on the maintenance of land at junction of School lane and The Fen.**

On the Land registry this piece of land does not show as belonging to anyone. We believe it is a piece of land left over from the development. The Tree may have a TPO, this will be checked.

**Cllr R McGee proposed** that Fenstanton PC maintain this area, **Cllr K Mitchell 2<sup>nd</sup>, All Cllrs were in favour.**

**13. Discuss and decide on work required on Trees and Shrubs at Pitfield play park.**

Following an email from a Parishioner regarding the Trees and shrubs in the park, the PC agree that the trees/shrubs in the park will require some attention and maintenance.

However, the PC will not be able to cut the lower limbs of the Trees to discourage children climbing as this could damage the trees.

**14. Discuss and decide on any action required following the email from a Parishioner regarding the overhanging Tree on the corner of Chequer Street/Manor Drive and advice from CCC.**

As this Tree does not belong to the Parish Council it is unable to comment. It is for CCC to decide on any action that can be taken. The Parish Council has no responsibility for this Tree. The Clerk will inform the Parishioner concerned.

**15. Discuss and decide on the Parish maintenance contract renewal: Grass cutting, hedge cutting, general maintenance.**

Cllr R McGee will revise the current list of requirements and add to the contract for costing. Once discussed and agreed with our maintenance contractor, a new contract can be signed before the Autumn/Winter period. Cllrs also discussed the possibility of a 'handyperson' taking on some of the general maintenance around the village, such as cleaning of bus shelters and clearing the underpass, Cllr R McGee will make enquiries.

**16. Bus shelter maintenance -update**

Maintenance - as above

**17. Discuss and decide on an Annual Maintenance agreement for the Clock Tower Clock: - The cost to service the clock in 2021-2023 inclusive would £589.00 plus VAT**

Cllr G Pryke proposed that we confirm the 3 year contract at a cost of £589.00 + VAT, Cllr R McGee 2<sup>nd</sup>, All Cllrs were in favour.

**18. Update on Clock Tower/pond furniture: bike rack, historical signs, planters.**

This will be discussed and organised at the full Parish Council Meeting on Thursday 8<sup>th</sup> July when Cllr S Polhill is present.

**19. Clock Tower repairs: lighting and electrics**

As above

**20. Discuss and decide if Fenstanton Football club can make use of Hampton field for their home matches from September 2021 and any action required to facilitate.**

Cllrs agreed that this is the purpose for this land, and it is supportive of the Football Club returning to use the land for its matches. The Football club will be responsible for the preparation of the ground for their matches. Cllr K Mitchell proposed that the Football club be able to use the land to host their home football matches, Cllr G Pryke 2<sup>nd</sup>, All Cllrs were in favour.

**21. MUGA – update**

Cllr K Mitchell has circulated a check list ahead of the work on the MUGA commencing. Cllrs agreed that any surplus topsoil from the site can be used to re-build the mounds on Hampton playing field. Cllr G Pryke has a key to the barrier to allow access. The license will be agreed and signed shortly.

**22. Councillors items – information only. No discussion and no decisions can be made.**

Cllrs agreed that the Clerk should hold a key for all equipment/buildings that the PC are responsible for.

Chairman Signature (Geoff Pryke)

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