



FENSTANTON PARISH COUNCIL
Minutes Parish Council Ordinary Meeting
held at the Church Centre, Fenstanton on Thursday 8th July
2021 at 19.00

Present: Cllr S Collinson, Cllr N Ferrier (Vice Chair), Cllr P Hayes, Cllr P Kent (Chair), Cllr R Mcgee, Cllr J Middleton, Cllr K Mitchell, Cllr S Polhill, Cllr G Pryke, Cllr A Puntambekar and Cllr J Schonfeldt

In attendance: J Perez (Clerk), V Yarnall (RFO) and 2 Parishioners

21/22- 38 **To receive any apologies of absence and to receive any declarations of interest.**

Apologies received from Cllr M Richardson as unwell, Town Cllr Angie Dickson and County Councillor Doug Dew

Absent but no apologies received Cllr C White and District Councillor David Mead.

Comments and observations from members of the public (NB comments should be relevant to items on this agenda only) No Comments

21/22- 39 **To approve the minutes of the Annual Parish Council Meeting held on Thursday 6th May 2021 and the Extraordinary Meeting held on Thursday 10th June 2021.**

Cllr G Pryke proposed that the minutes of the Annual Parish Council meeting held on Thursday 6th May 2021 were a true record of the meeting, **Cllr R McGee 2nd, 1 Cllr abstained, All other Cllrs were in favour.**

Cllr G Pryke proposed that the minutes of the Extraordinary Parish Council meeting held on Thursday 10th June 2021 were a true record of the meeting, **Cllr R McGee 2nd, All Cllrs were in favour.**

21/22- 40 **Welcome to our new RFO Vicky Yarnell**

The Parish Council welcomed Vicky to the Parish Council.

21/22- 41 **To receive reports from the County and District Council**

No County or District Councillors present.



- 21/22- 42 **To formally approve decisions made by delegated committee during the period where the Parish council was unable to meet 07.05.2021 – 08.07.2021: -**
- 21/22- 42 a) Purchase of bench for footpath 15 at Moore Lake cost of £829.20 ex vat
- 21/22- 42 b) Cambridge Acre renewal cost of £57.00 inc VAT
- 21/22- 42 c) Metal Park – Headlands – repair quotation from Sutcliffe
- 21/22- 42 d) Hire of Cherry Picker to carry out repair of Clock in the Clock Tower cost £277.20 inc VAT
- 21/22- 42 e) Approval of the purchase of laptop, software and setup required for the new RFO, cost £1035.90 ex VAT
- 21/22- 42 f) Purchase of extra minute books for other committees, cost £486.00
- Cllr R McGee proposed** that all decisions made by delegated committee be approved, **Cllr P Hayes 2nd, All Cllrs were in favour.**
- 21/22- 43 **Discuss and decide on any further action required following a complaint from a Parishioner about the Parish Council to our member of Parliament.**
- The Clerk responded to the Parishioners email and copied this to Mr Djanogly. Cllr N Ferrier has met with the Parishioner to try to understand his issues with the Parish Council. The Parishioner has since been provided with all the traffic data recorded. This data will be shared on our website and social media. The data recorded does not support the Parishioners claim that there are a lot of vehicles speeding through the Village. Therefore, at this time there is no further action for the PC to take.
- 21/22- 44 **Discuss and decide on professional production of Flyers for distribution to the Parish as discussed at the Annual Meeting.**
- The Clerk circulated the information she has gathered with costings for professional flyers and the cost of photography. Cllr N Ferrier felt that the quality of the flyers would not be adequate and would like to investigate this further and bring to the next meeting. **Cllr G Pryke proposed** that this is handed over to Cllr N Ferrier to get further quotations, **Cllr P Kent 2nd, All Cllrs were in favour.**
- Cllr N Ferrier would also like to look at the photography costs, **Cllr P Kent proposed** that this is handed over to Cllr N Ferrier, **Cllr J Middleton 2nd, All Cllrs were in favour.**

1 Parishioner left the meeting.



21/22- 45 **Flood Working group – update and arrange a meeting to share knowledge gained.**

Work continues. Next week the local flood authority at CCC will hold a virtual meeting with Highways England and the Environment Agency.

Cllrs N Ferrier and J Schonfeldt met with Hilary Ellis (lead flood representative for CCC) at the site of the flooding by Potton Road bridge/Westbrook, it appears that the new brook does not hold the same water capacity as the previous brook.

The Clerk has received correspondence from our MP Jonathan Djanogly inviting the flood W.G to a virtual meeting as he has taken up the case for The Pulley's whose property was flooded at Christmas 2020. Cllr N Ferrier asked the Clerk to invite Mr Djanogly to a site meeting to get a true picture of the issues faced.

21/22- 46 **Discuss and approved model Trust Deed documents**

Cllr P Kent proposed that the PC move forward, with the option to add trustees later, **Cllr R McGee 2nd, All Cllrs were in favour.**

21/22- 47 **Discuss how to address the lack of communication/support from HDC.**

The Parish Council is becoming increasingly frustrated with the lack of communication or acknowledgement from HDC. The PC feels unsupported by HDC. The PC would like to arrange a meeting to discuss improving communication and support. Cllr K Mitchell suggested that the new Mayor (Nik Johnson) may be able to assist. He suggested sending a letter to Ryan Fuller and copying in Nik Johnson (Mayor). **Cllr N. Ferrier proposed** that he would draft a letter to be circulated to the PC and then to Nik Johnson for review before sending to Ryan Fuller at HDC, **Cllr A Puntambekar 2nd, All Cllrs were in favour.**

21/22- 48 **Cllr M Richardson would like to discuss the possibility of providing further Defibrillators for the Village.**

The PC would, in principle, be supportive of further defibrillators in the Village. Cllrs felt that there would be a number of places that would potentially be willing to house a defibrillator and there is already some fund raising going on in the community. **Cllr P Kent proposed** that Cllr M Richardson pulls together a full proposal to present at the next full PC meeting for further discussion and approval, **Cllr K Mitchell 2nd, All Cllrs were in favour.**

21/22- 49 **Discuss possible cancellation and costs involved for the Galaxy Big Band event due to a rise in covid 19 infections.**

With infection numbers rising, the PC question whether holding this event is the correct thing to do. A number of tickets have already been refunded. The risk assessment for the event would be a huge undertaking. At this point the PC stand to make a loss of around £2000, however this could be substantially more if ticket sales do not increase. Therefore, **Cllr R McGee proposed** that the event is cancelled, **Cllr K**

Jo Perez, Clerk Fenstanton Parish Council
6 High Street, Fenstanton, Cambs PE28 9LQ

Telephone (01480) 465300 / Email: clerk@fenstantonparishcouncil.org.uk/www.fenstantonpc.org



Mitchell 2nd, All Cllrs were in favour. The PC hopes to hold another event sometime in the future. A statement regarding the cancellation of the event will be issued on our website and social media.

21/22- 50 **Proposed changes to Parliamentary Constituencies impacting Fenstanton.**

The proposed changes would mean that Fenstanton would become part of the St Neots constituency and no longer Huntingdon. Fenstanton will still fall under Huntingdonshire District Council. The most significant change would be who we vote for as an MP. Fenstanton would no longer be under the same constituency as St Ives. The consultation ends on the 2nd August. The PC has no comment to make.

21/22- 51 **Discuss and decide on FPC response to request from Fenstanton Post Office for funding/ support to make Post Office more disabled-friendly.**

Cllr S Polhill has recently been approached by the owner of the Post Office to ask whether the PC can offer any financial support for the installation a ramp for disabled access and safer paving outside the Post Office. As this is a private for-profit owned business the PC would not be able to offer financial support. However, Cllr A Puntambekar as a small business owner himself would be happy to offer advice and guidance to support the post office owner. **Cllr S Polhill proposed** that the PC cannot provide any financial support but will give support and guidance via Cllr A Puntambekar, **Cllr N Ferrier 2nd, All Cllrs were in favour.** The PC will speak to our County Councillor regarding the disabled parking sign that should be in place outside the Post Office.

21/22- 52 **Discuss suspended distribution of Spectrum to the North Fenstanton Ward and how this can be resolved.**

The PC is disappointed to learn that the North Ward of Fenstanton is not currently receiving a copy of Spectrum. As the PC makes a financial contribution to the publication of Spectrum it feels that the North Ward of Fenstanton should be included. The PC would like to understand why the publication has been withdrawn from this area. **Cllr K Mitchell proposed** that he will speak to Spectrum to ascertain what funding they receive and what they require in order to include the North Ward, **Cllr A Puntambekar 2nd, All Cllr were in favour.**

21/22- 53 **Cllr Sam Polhill – resignation and handover: -**

21/22- 53 a) Winding the Clock Tower once a week – **Cllr S Collison’s Husband will take over.**

21/22- 53 b) Collect the food donations from Ash’s every week/fortnight and take them to St Ives Food Bank – **Cllr K Mitchell will take over.**

21/22 -53 c) Installation of historical signs/parking and safety signs for Clock Tower/pond - due to be delivered 6th August 2021. The company is called Fitzpatrick Woolmer, and our contact is: carly@fwdpc.co.uk - **Cllr N Ferrier will oversee this.**

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21/22- 53 d) Installation of Clock Tower planters - Geoff has been overseeing these – **Cllr G Pryke will oversee this.**

21/22- 53 e) Installation of bike rack - this is in our garage at the moment – **Cllr G Pryke will oversee.**

20.26 Cllr S Collison left meeting.

21/22- 54 **Committee Updates: - Planning, General Purposes, Finance and Constitution & Burial - Information Only – no discussion or decisions can be made.**

Planning: - Diocese of Ely are moving ahead to a Development Management Committee meeting for the Glebe Allotment application.

General Purposes: - London Road – Parishioner is going to gather further support via survey/petition. Cllr R McGee would like permission from Hemingford PC to apply for a license to enable the speed camera to be installed on their side to gather further traffic data – Cllr P Kent will pick up.

On further investigation there is no evidence to call for a Crossing on the High Street at this time.

Traffic issues in the Village will be discussed at Traffic Management working group committee before coming back to a GP meeting.

Metal Park – A quotation has been received for repairs at the Metal Park. All parks will be inspected this month. Once report received this will be looked at in more detail.

Benches – locations being considered including North Fenstanton ward.

Footbridge 1 – replacement of ramp being organised.

Maintenance – some items to be added for the Winter and Martin to continue.

Clock Tower maintenance – 3-year contract agreed.

Football – agreed use of Hampton Field.

MUGA – on track.

LHI Chequer Street – discussed with residents, application is for road safety and accessibility.

Clock Tower lights will be installed next week.

Finance and Burial Board meetings will be scheduled.

21/22- 55 **Approve Payment Schedule - See spreadsheet.**

The RFO went through all payments. **Cllr P Kent proposed** that all payments be made, **Cllr P Hayes 2nd, All Cllrs were in favour.**



21/22- 56 **Councillors items – information only. No discussion and no decisions can be made.**

Cllr N Ferrier mentioned the trees that are obstructing the lamp post on the High Street. The Clerk has written to both residents, but not had any response. Cllr N Ferrier suggested a Polite notice reminding Vehicles not to park for extended periods in the layby on the High Street.

Cllr N Ferrier also mentioned that a tree planted by Capability Brown association is in need of some attention.

Meeting closed at 20.45.

Chairman Signature (Paul Kent).....