



**FENSTANTON PARISH COUNCIL**  
**Minutes Parish Council Ordinary Meeting**  
**held at the Church Centre, Fenstanton on Thursday 14<sup>th</sup> October**  
**2021 at 19.00**

**Present:** Cllr S Collinson, Cllr P Hayes (joined at 19.06), Cllr P Kent (Chair), Cllr R McGee, Cllr G Pryke and Cllr C White

**In attendance:** J Perez (Clerk) and V Yarnall (RFO)

21/22- 83 **To receive any apologies of absence and to receive any declarations of interest.**

Apologies received Cllr N Ferrier due to work commitments, Cllr J Middleton due to work commitment, Cllr K Mitchell due to holiday, Cllr J Schonfeldt due to holiday, County Cllr D. Dew due to other commitment, St Ives Town Cllr R D'Souza due to previous commitment and St Ives Town Cllr due to personal commitment.

District Cllr D Mead not present but no apology received.

**Comments and observations from members of the public** (NB comments should be relevant to items on this agenda only)

21/22- 84 **To approve the minutes of the Parish Council Meeting held on Thursday 9<sup>th</sup> September 2021**

**Cllr G Pryke proposed** that the minutes of the Parish Council meeting held on Thursday 9<sup>th</sup> September 2021 were a true record of the meeting, **Cllr C White 2<sup>nd</sup>, All Cllrs were in favour.**

21/22- 85 **To receive reports from the County and District Council**

None present

21/22- 86 **Flood Working group – update following meeting with MP Jonathan Djanogly & CCC**

Members of the Parish Council and County Cllr D. Dew recently met with our local MP Jonathan Djanogly and two members from CCC Flood Authority. They visited the site the Parish Council believe, is in part, responsible for the Flooding in December

2020. MP J Djanogly is not empowered to enforce action, but he vowed to contact Highways England and the Environment agency to remind them of their duties to parishioners and to act, he will keep the Parish Council informed of the responses he receives. The Clerk will chase if not heard back shortly.

County Cllr D. Dew also agreed to ensure that CCC Flood Authority engage and act. Cllr K Mitchell is working with other Parishes in the Community Flood Group.

21/22- 87 **Update – Communication with HDC, meeting planned for 22<sup>nd</sup> October with Ryan Fuller and County Councillor D. Dew**

Unfortunately, Ryan Fuller is now unable to meet on this date, County Cllr D. Dew will organise another date to meet.

21/22- 88 **Update on Defibrillator - possible locations**

The Parish council has committed to the purchase of a new defibrillator as well as topping up funds raised by the Church for another defibrillator. Cllr R McGee has approached CCC to see if the defibrillator can be sited on a lamp post, he has been advised that this is not policy. He has also written to Balfour Beatty but not had a response. Cllr McGee will write to ask that a policy change is considered. In the meantime, the Clerk will approach the shops in Headlands to see if they are willing to provide a power source for a defibrillator to be sited there.

21/22- 89 **Update - submission of proposal for Cambridge Road improvements – prepare for next CIL round at end of year**

Cllr K Mitchell has drafted a submission. County Cllr D Dew is arranging a meeting between Sonia Hansen at CCC, Cllr P Kent, Cllr K Mitchell, and himself, to discuss the to ensure the submission is ready and completed in time for the December 2021 deadline.

21/22- 90 **Remembrance day- Parish Council Wreath - discuss and decide**

**Cllr P Kent proposed** that the Parish Council purchase the Wreath and make a £100.00 donation to the British Legion for Remembrance day, **Cllr R McGee 2<sup>nd</sup>, All Cllrs were in favour.**

It was agreed the Cllr A Puntambekar will lay the Wreath on Remembrance day if Cllr P Kent is unavailable.

21/22- 91 **Update - joint LHI application with Hemingford Grey PC for reduction of Speed Limit – London Road St Ives – application submitted**

The application has been submitted and both Parish Councils have committed £5,000 towards the costs, if the application is successful.

21/22- 92 **Fenstanton Parish Council - Community Grants and Awards – consider recommendations made by Finance and Constitution Committee**

The Finance and Constitution Committee have made the following recommendations to full council to consider: -

Community Café – **Cllr P Kent proposed** that the grant be approved, **Cllr G Pryke 2<sup>nd</sup>, All Cllrs were in favour.**

Glebe Allotments – As part of the negotiations with the Diocese of Ely the Parish Council have asked that a Fence for the allotments be provided if Planning is

approved, therefore **Cllr P Kent proposed** that the grant be rejected, **Cllr C white 2<sup>nd</sup>, All Cllrs were in favour.**

Fenstanton and Hilton Scouts – The Parish Council have not been informed of any proposal to build on the land owned by the Parish Council and would require further discussions before any funding could be approved, therefore, **Cllr P Kent proposed** that the grant be rejected, **Cllr G Pryke 2<sup>nd</sup>, All Cllrs were in favour.**

Friendship Club – **Cllr P Kent proposed** that the grant be approved, **Cllr S Collison 2<sup>nd</sup>, All Cllrs were in favour.**

Fenstanton Football Club – **Cllr R McGee proposed** that the grant be approved, on the agreement that the land at the Hamptons be vacated, **Cllr S Collison 2<sup>nd</sup>, All Cllrs were in favour.**

Fenstanton Bowls Club – the Parish Council would require further evidence of costs and feel that the Community Grant is not the appropriate way to fund this application but would welcome further discussions and would be supportive of fund matching, therefore **Cllr P Kent proposed** that the grant be rejected, **Cllr P Hayes 2<sup>nd</sup>, All Cllrs were in favour.**

LifeLine Fund – The Parish Council are unable to fund this cause as it does not meet the criteria, therefore **Cllr P Kent proposed** that the grant be rejected, **Cllr G Pryke 2<sup>nd</sup>, All Cllrs were in favour.**

The Clerk will inform all applicants of the decision of the Parish Council.

**Cllr P Hayes proposed** that the Parish Council request that evidence of where the grant money has been spent be provided to the Parish Council, **Cllr G Pyke 2<sup>nd</sup>, All Cllrs were in favour.**

21/22- 93 **Update on TRO 20mph for Fenstanton High Street and discuss 20s plenty campaign – discuss next steps**

The Parish Council is gathering evidence to support an application to reduce the speed in the Village to 20mph. Cllr P Kent advised that he has been made aware that a Parishioner has written to MP J Djanogly and County Cllr D. Dew to enquire about a privately funded LHI to remove a speed bump on the High Street.

The Clerk has made an order for 50 x 20s plenty wheelie bin stickers which will be available to Parishioners.

21/22- 94 **Discuss Community Hero Award scheme – nominations**

The Parish Council received a number of nominations: -

Members of the Litter Picking Teams - **Steve Booth** for providing the equipment, **Neville Nightingale, Sue Martynski, Cathy** and **Chris Fewtrell** and their children, **Steve** and **Dawn Mann** and their children, **Jean Ding** and **Paul** and **Jan Stone** who have given their time freely to keep our streets, fields and play parks clean and tidy. **Paul Duggan** for shopping for the elderly members of the community during the pandemic and continues to do so.

The late **Mark Richardson** for his commitment to the Village and organising a defibrillator appeal at the Community Café.

**Paul Kent** for the brilliant job he's done as chairman and the many initiatives he, and committee members, have progressed on behalf of all residents of Fenstanton.

**Jean Ding** who as well as many other things has selflessly run a charity stall outside her house in Bell Lane. Giving up her own time for the benefit of others, raising a very significant amount for local and national charities.

The Winner voted for by the Parish Council is **Jean Ding**.

**Cllr R McGee proposed** the Parish Council recognise and thank everyone for their contribution to the Village, **Cllr A Puntambekar 2<sup>nd</sup>**, **All Cllrs were in favour**.

20.01 Cllr S Collinson left the meeting.

21/22- 95 **Tree Planting – update following Hampton working group meeting**

The working group recently met via zoom and discussed planting on the Hamptons. They felt that the planting should be a nod to Capability Brown and be somewhere for everyone to use. Ray Puddefoot will be drawing up a plan. Cllr R McGee contacted the Capability Brown Society and received an email from an author who has written a book about Capability Brown, in which she refers to 'Pocket Parks'. Once a plan has been established it will be brought to a full parish council meeting for further discussions. Cllr R McGee will check the lease to make sure the PC can plant. Other areas considered for planting are Cambridge Road, Conington Road and The Fen.

21/22- 96 **Discuss the removal of flagstones, replaced by garden area blocking right of way on Wright's Way – update from Morris Homes and Definitive rights of way officer CCC**

Morris Homes have informed the Clerk that they are aware of the situation and have matters in hand. The CCC definitive rights of way officer has advised that it is not a recorded public highway or public right of way according to the County Council's legal records. According to definitive rights of way maps, it shows that it is. The PC will wait to hear further from Morris Homes. The Bench has now been installed on footpath 15 overlooking Moore Lake. The PC is currently waiting for a quotation for work to install a bridge across Hall Green Brook.

There have been more and more reports of Dog fouling, so Cllr McGee has come up with some suggestions for a poster campaign. He suggested getting A3 posters and wheelie bin stickers produced by a printer. **Cllr R McGee proposed** that the Parish Council get a quote for 50 posters and 50 wheelie bins stickers, to present at the next full meeting for approval, **Cllr G Pryke 2<sup>nd</sup>**, **All Cllrs were in favour**.

21/22- 98 **OxCam Arc spatial framework consultation – consider a response to next round of consultation due to short notice to respond before first deadline**

The deadline for the first round of comments has passed. The Parish Council will monitor to make comment at a later date if required.

21/22- 99 **Consider draft Budget proposal recommendation from Finance and Constitution committee**

The RFO presented the draft Budget for year 22/23, the draft budget is for £136,250, the increase in the Budget for 22/23 is due to an increase in hours/salaries and an increase in ground maintenance costs. **Cllr P Kent proposed** that the Parish Council approve the draft budget, **Cllr G Pryke 2<sup>nd</sup>**, **All Cllrs were in favour**.

21/22-100 **Consider and approve recommendation from Finance and Constitution committee to increase the precept 22/23 by 20%**

Cllrs discussed the proposed increase to the Precept. Some of the reasons for the increase are due to the delivering a lot to the Village, bringing the Parish Council in line with similar sized Parishes, currently the Parish Council sits in the bottom quarter of Parishes of a similar size. CCC and HDC are cutting back on their services and the Parish Council will need the increase to continue to look after the Parish. **Cllr P Kent proposed** that the Parish Council approve the 20% increase to the Precept, **Cllr R McGee 2<sup>nd</sup>, All Cllrs were in favour.**

21/22-101 **Committee Updates: - Planning, General Purposes, Finance and Constitution & Burial - Information Only – no discussion or decisions can be made**

GP- Awaiting quotes for Winter maintenance. Weekly playground inspections to take place. No response to emails regarding the LHI for Chequers Street. Lights around the Clock Tower have not been installed as the Clerk had believed, so new quotes being arranged. Arrange for quotes to clean around the Clock Tower. MUGA is complete. Waiting for Pond work to be completed. Clerk to re-schedule next GP Meeting to arrange for a sooner date.

Finance and Constitution- enquiring about transferring bank accounts. Budget and Precept discussed.

Burial- Cllr G Pryke has carried out an inspection of the Cemetery. Cllr P Kent has spoken to County Cllr D. Dew regarding the expansion of the Cemetery. Next Burial Board meeting scheduled for 16<sup>th</sup> December.

21/22-102 **Approve Payment Schedule - See spreadsheet.**

The RFO has shared the payment schedule with all Cllrs. PKF Littlejohn have now completed the external audit so can now be paid. Payment to be made to Sports Court before reimbursement from CCC. £43,788.24 to transfer from the CIL account to the current account, to include payment for the MUGA.

**Cllr P Kent proposed** that the transfer be made, and all payments be approved, **Cllr G Pryke 2<sup>nd</sup>. All Cllrs were in favour.**

21/22-103 **Councillors items – information only. No discussion and no decisions can be made.**

There seem to be a lot of flies in the Village, maybe due to the mushroom farm. What is a Man-Shed? Discuss Church Path repairs at the next GP meeting.

Meeting closed 20.57

Chairman Signature (Paul Kent) .....