



FENSTANTON PARISH COUNCIL

Meeting Minutes General Purposes

held at the Church Centre, Fenstanton on Thursday 4th November
2021 at 19.30

Present: Cllr P Hayes, Cllr R McGee, Cllr K Mitchell and Cllr G Pryke

In attendance: The Clerk – J Perez

Minutes

GP21/22- 1 To receive any apologies of absence and any declarations of interest

Apologies received from Cllr P Kent due to illness

Comments and observations from members of the public (NB comments should be relevant to items on this agenda only)

GP21/22- 2 To approve the minutes of the General Purposes Meeting held on Thursday 23rd September 2021

Cllr R McGee proposed that the minutes of the General Purposes meeting held on 23rd September 2021 were a true record of the meeting, **Cllr K Mitchell 2nd, 1 Cllr abstained as was not present. All other Cllrs approved.**

GP21/22- 3 Grounds Maintenance contract winter/summer- discuss quotes received

Cllr R McGee met with Contractors and visited the areas that require maintenance. 3 quotes have been received. **Cllr R. McGee proposed** that the work be given to Majestic Garden Services, **Cllr K Mitchell 2nd, All Cllrs were in favour.** Majestic work for other local authorities and housing associations and are also licensed for weed spraying. The Clerk will speak to contractors for Summer maintenance quotations. The Clerk will ask for the keys to be returned by current contractor.

Cllr R McGee advised the committee that a £5.00 donation had been made for planting at the Clocktower.

- GP21/22- 4 Fen Bridleway – Hedge and Verge maintenance – discuss quotes received**
The Clerk has only received one quotation, despite contacting other contractors. **Cllr R McGee proposed** that the quotation for £650.00 + VAT be accepted unless other quotations are received before the end of next week, as the work needs to be carried out. **Cllr P Hayes 2nd, All Cllrs in favour.**
- GP21/22- 5 Maintenance of green areas – Fenstanton North Ward**
Cllr R McGee has spoken to the homeowner Mr S Daniels, at number 10 Greenfields, he owns the private land at Greenfields. He has given permission for the Parish Council to maintain the grassed area and is happy for the Parish Council to add picnic bench in order for residents to use the area. The Clerk will email Mr Daniels to confirm that he is in agreement. **Cllr R McGee proposed** that the GP Committee accept Mr Daniels offer to allow residents use of the land if the Parish Council maintain the area, **Cllr G Pryke 2nd, All Cllrs were in favour.**
The Clerk will approach HDC and offer to maintain the area and ask for reimbursement £2000. **Cllr R McGee proposed, Cllr P Hayes 2nd, All Cllr were in favour.**
- GP21/22- 6 Village clean-up/litter picking**
Cllr R McGee has organised litter picking for November 21st. **Cllr R McGee proposed** that equipment is supplied to Parishioners and that stocks of equipment be replenished at cost from S Booth, **Cllr K Mitchell 2nd, All Cllrs were in favour.**
- GP21/22- 7 LHI Chequer Street – update**
Cllr R McGee has been advised that the plans will be received by mid-November.
- GP21/22- 8 20s plenty for us campaign**
Cllr R McGee advised that data is still being collected from 10 locations around the Village. Current data shows the average speed is being recorded at 15-16mph. The suggested 20mph zone would be from the current weigh limits entering the Village. Cllr K Mitchell will upload a Traffic survey to the website. The Clerk advise that the ‘20s plenty for us’ bin stickers are now available.
- GP21/22- 9 Discuss quotation received for repairs to Church footpath – £40 per m2**
A quotation has been received for a total cost of £10,000 to repair both pathways. This will be discussed further at the next full Parish Council meeting. The Clerk to enquire as to how long the repairs would be guaranteed.
- GP21/22- 10 Dog fouling - poster campaign – Cost for posters and stickers £358.00 & VAT**
Cllr R McGee has received a quotation from the printer used for the local magazine, as the quality of work is known. **Cllr R McGee proposed** that the GP committee purchase A3 posters and A4 bin stickers (quotation number 51280), **Cllr G Pryke 2nd, All Cllrs were in favour.**
- GP21/22- 11 Hampton working Party – update**
Plans for the area include an area for a football pitch, a dog agility area, hedging and trees. The planting style will be designed with Capability Brown in mind. Draft plans

will be shared with residents for their comments and ideas. There are possible grants available.

GP21/22- 12 MUGA – update and booking system

The MUGA is already proving very popular. Currently there are two combination locks in place until the final lock solution is fitted. The booking system may require some work.

GP21/22- 13 Discuss and approve quotation to repair lights at the Clock Tower - £820.58

The original contractor JND Construction, have not repaired the lighting around the clock tower as originally planned and unfortunately have not been able to guarantee a date for repairs. The Parish Council have had a quotation from another contractor who can carry out the work. Cllr R McGee proposed that the work be carried out, Cllr K Mitchell 2nd, All Cllrs were in favour.

GP21/22- 14 Discuss the Queens Platinum Jubilee celebrations 2nd-5th June 2022

Cllrs discussed and felt that it would be helpful to reach out to Parishioners for their ideas and support in arranging celebrations. The Clerk will put a note in Spectrum. The Parish Council will be getting involved with The Queen's Green Canopy and planting Trees in commemoration.

GP21/22- 15 Discuss and decide on the purchase of two mobile telescopic netball posts - £300.00

The MUGA is proving popular. Telescopic Netball posts would be a useful addition, they can be chained when not in use and can be purchase with residual S106 funds for sports equipment. **Cllr R McGee proposed** that two telescopic posts be purchased, **Cllr K Mitchell 2nd, All Cllrs were in favour.**

GP21/22- 16 Discuss and decide on quotations to install mesh pathway on the Hampton Field

Cllr G Pryke has had a quotation of £800.00 to install a mesh pathway. Cllr G Pryke will provide the Clerk with the specification details to enable further quotations. **Cllr K Mitchell proposed** that we accept the quotation of £800.00 unless the Clerk is able to secure better quotation, **Cllr P Hayes 2nd, All Cllrs were in favour.**

GP21/22- 17 Discuss 'dogs to be kept on lead' at the Parish Council Play Areas & surrounding area

The Clerk has received complaints about dogs being off lead in areas around the Village where Children play, and a report of a Parishioner being bitten. The Clerk will enquire with HDC to see if they have stickers that can be put on the nearby lamp posts to remind dog owners to keep their dogs on lead.

GP21/22- 18 Discuss and decide on quotation for permissive path bridge at Footpath 1

Defer to the next meeting as quote has not yet been received.

GP21/22- 19 Discuss and decide on the Purchase of a new 'Hero' award trophy

The current Trophy is looking old and tatty. Councillors discussed purchasing a replacement. Councillors suggested purchasing an individual award that 'Community Hero's' could keep and also a shield with inscriptions added each year to be kept in the office on display. Cost of an individual award is approximately £35.00 and a Shield £85.00 & VAT and engraving costs. **Cllr G Pryke proposed** that both be purchased at a

cost of no more than £150.00, **Cllr P Hayes 2nd**, **All Cllrs were in favour**. Due to time constraints Cllr R McGee will organise and the Parish Council will reimburse him.

Meeting closed 20.52

Chairman Signature (Geoff Pryke).....