



**FENSTANTON PARISH COUNCIL**  
**Minutes Parish Council Ordinary Meeting**  
**held at the Church Centre, Fenstanton on Thursday 9<sup>th</sup> June**  
**2022 at 19.00**

**Present:** Cllr S Collison, Cllr N Ferrier, Cllr P Hayes, Cllr M Hewitt, Cllr P Kent (Chair), Cllr C Pitt, Cllr G Pryke, Cllr A Puntambekar and Cllr P Short.

**In attendance:** Jo Perez (Clerk), County Councillor D. Dew and Tina Yates

**Minutes**

- 22/23- 44     **To receive any apologies of absence and to receive any declarations of interest.**  
Apologies received from Cllr R McGee due to holiday. District Cllr Clare Tevlin  
Non-pecuniary declaration of interest from Cllr A Puntambekar in item 22/23-53.
- Comments and observations from members of the public** (NB comments should be relevant to items on this agenda only) None
- 22/23- 45     **To approve the minutes of the Annual Parish Council Meeting held on Thursday 12<sup>th</sup> May 2022.**  
**Cllr M Hewitt proposed** that the minutes of the Annual Parish Council meeting held on Thursday 12<sup>th</sup> May 2022 were a true record of the meeting.  
**Cllr P Short<sup>2nd</sup>, 4 Cllrs abstained as not present at the meeting, All other Cllrs were in favour. RESOLVED** that the minutes are approved as a true record.
- 22/23- 46     **To receive reports from the County and District Council**  
County Councillor Doug Dew advised that he has spoken to an officer regarding the Underpass and the drainage problems. An on-site meeting will be arranged with CCC, Highways England and Cllr P Kent.  
1A Bus Service provision was passed from CCC to the combined authority. Cllr D Dew advise to keep an eye on the service and funding.  
Cllr D Dew informed the PC that CCC currently have only 8 staff in the Highways department despite a recruitment drive. Due to the staff shortage CCC are freezing LHI applications, he hopes this will not affect the 20's plenty privately funded LHI that Fenstanton Parish Council have currently in progress with CCC. As there is a country wide policy to deliver 20mph speed limits, therefore he hopes this will be passed through. The LHI FPC have

submitted for work to the Cambridge Road will be broken down and Cllr D Dew advised looking to implement 'No Parking for HGV's' as the initial part of the project. He will investigate where this LHI currently stands.

County Cllr D Dew informed the PC that there is a new Chairman on the Highways Committee, Cllr D Dew has spoken to him about the active travel initiative. Cllr D Dew was surprised to find that although plans for a high priority route between Hilton and Fenstanton had plans drawn up some time ago, this was not mentioned by officers at a recent meeting. Cllr D Dew will follow up on this.

Cllr D Dew has spoken to the education department at CCC to open talks regarding provision of land for Fenstanton Cemetery.

Cllr D Dew informed the PC that he is also in discussions with Highway England regarding the resurfacing of A1307 on the part that runs towards Fenstanton from Cambridge.

LHI for London Road St Ives has been agreed, and progressed to planning, Cllr D Dew will continue to push this forward.

Signs are in situ for work to the parking bays on Chequer Street.

With regards to Flooding, Cllr D Dew advised that HE need to come to the table and that Fen Drayton's MP has arranged dates to meet and will include FPC to meetings.

Flooding at the Morris Homes site needs to be discussed with our District Councillor Clare Tevlin as the planning was approved by HDC despite advice against this from CCC.

22/23- 47 **To discuss and decide on the co-opting of two New Council Members and sign declaration to office**

**Cllr P Kent proposed** that Tina Yates be co-opted as a Parish Councillor for Fenstanton Parish Council, **Cllr P Hayes 2<sup>nd</sup>, All Cllrs were in favour.**

**RESOLVED that Tina Yates is co-opted.**

**Cllr P Kent proposed** that Simon King be co-opted as a Parish Councillor for Fenstanton Parish Council, **Cllr P Hayes 2<sup>nd</sup>, All Cllrs were in favour.**

**RESOLVED that Simon King is co-opted.**

Tina Yates was present and therefore signed the declaration to office acceptance. The Clerk will arrange for Simon King to sign the declaration to office acceptance at his earliest convenience as not able to attend this meeting.

22/23- 48 **To further review current committees and sub committees – see appendix A**

Additions to the current committees: - Simon King to join the General Purposes Committee. Tina Yates to join the Planning Committee and the Footpath working group.

All other committees remain the same as previous meeting.

22/23- 49 **Update following discussions regarding Electric Vehicle charging points**

The Clerk and Cllr M Hewitt met with the District Councillor Clare Tevlin to discuss the options for funding for EV points in the Village. Cllr M Hewitt has been in contact with the Climate Officer at CCC and she has sent across some

information about government scheme, although these tend to be predominantly for on Street EV points. District Cllr Clare Tevlin will investigate further. Cllr M Hewitt explained that most grants he has come across require the work to be carried out within 6 months, which could pose a problem for the Parish Council. Cllr M Hewitt mentioned that there are 4 EV units planned for the Shell Garage on the outskirts of the Village. Cllr P Kent expressed that the Parish Council should be looking at fast chargers. Although costs of standard or slow charging unit are currently approximately £5,000-£6,000. Cllr A Puntambekar asked whether it would be better to wait as technology is moving so quickly. It was agreed that Cllr M Hewitt will continue to gather information and report back at another meeting.

22/23- 50 **Discuss and decide on funding Fencing for the Glebe Allotments – cost £2,800 - £4,200**

Cllrs discussed the request made at the last full PC meeting from Allotment representatives, for the Parish Council to pay for the fencing for the current allotments. It was discussed that the Parish Council will re-coup this spend over a number of years (approximately 20 years) through the rent payments for the use of the Allotments. **Cllr P Kent proposed** that the Parish Council pay £4,200 to enable the Allotment Group to fence around the allotments and that the money be recouped back over a period of approximately 20 years, **Cllr A Puntambekar 2<sup>nd</sup>, All Cllrs were in favour. RESOLVED to pay £4200.00 for fencing for the Allotments.**

22/23- 51 **Discuss quotations received and appoint Annual Play Park inspector - Cost £288 - £555**

Three quotes have been obtained, ranging from £288.00 - £555.00, the Parish Council discussed the quotations. **Cllr G Pryke proposed** that David Bracey carries out the inspection as he carried out the inspection last year and provided a comprehensive report and his quotation is for the low amount of £288.00, **Cllr P Kent 2<sup>nd</sup>, All Cllr were in favour. RESOLVED that the Clerk will engage with David Bracey to set a date to carry out the inspection.**

22/23- 52 **Discuss quotations and decide on further work required at the Village Pond**

Cllr N Ferrier felt that the Pond area is looking very untidy and before agreeing any further work would like to meet with The Fen Group to understand what work is still required to complete the work originally agreed and what further work is required to bring the Pond to an acceptable level. The Clerk will arrange a meeting and information will be brought back to the next meeting. **RESOLVED that the Clerk will arrange an onsite meeting to include Cllr N Ferrier.**

22/23- 53 **Discuss emails from Parishioners regarding safety concerns on the High Street**

The Clerk has received some complaints regarding the safety of pedestrians walking along the High Street and cars parking and causing traffic issues. The Parish Council discussed options available to them. They could apply to have double yellow lines to stop all parking but felt that this could potentially cause further issues. It was agreed that initially Cllr P Kent and Cllr N Ferrier would speak to the local businesses and ask them to try to find alternative parking for their vehicles to free some space and also

speak to residents that are using the 20 minutes lay by to park in all day/night. The Parish Council would like to work with the Village to try to address the issues. If this is not successful, the Parish Council may have to consider further options. **RESOLVED that Cllrs will speak with local business owners to request parking elsewhere and not on the High Street.**

22/23- 54 **Discuss The Fen maintenance following discussion with CCC**  
Following an email exchange with Patrick Joyce at CCC he confirmed that the responsibility for the maintenance of the surface and the verges along the Bridleway are that of CCC and that the Hedge maintenance is the responsibility of the Parish Council. The Clerk will remind Patrick to let other parties know the sit.

22/23- 55 **Committee Updates: - Planning, General Purposes, Finance and Constitution & Burial - Information Only – no discussion or decisions can be made**  
Cllr N Ferrier and Cllr P Kent met with a Parishioner concerned and upset about a planning application on Honey Hill. Nothing currently to report for General Purposes. A Finance meeting will be held soon. Cllr P Kent continues to discuss the extension to the Cemetery with County Councillor D. Dew.

22/23- 56 **Approve Payment Schedule - See spreadsheet.**  
**Cllr P Kent proposed** that all payments are made, **Cllr G Pryke 2<sup>nd</sup>, All Cllrs were in favour. RESOLVED that all payments are made.**

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at agenda item 22/23- 57 RFO recruitment, it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting whilst this item is discussed.

22/23- 57 **RFO recruitment – discuss and recommendation from interviews held and approve appointment**  
Two applicants were interviewed by Cllr P Kent, Cllr R McGee, Cllr K Mitchell and the Clerk. The interview panel discussed the merits of both applicants and felt that one applicant was stronger due to previous experience in the role of RFO for other Parish Councils and locality. **Cllr P Kent proposed** that the position be offered to Mr A. Melton, **Cllr A Puntambekar 2<sup>nd</sup>, All Cllrs were in favour. RESOLVED to offer the position of RFO to Mr A Melton.** The Clerk will let both applicants know the outcome.

22/23- 58 **Agenda Items for Next Meeting**  
*Any business, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting*  
None at this time.

Meeting closed 20.16

Chairman Signature (Paul Kent) .....